



# Licensing Sub-Committee

A meeting of the Licensing Sub-Committee will be held at the on  
Wednesday 25 August 2021 at 10.00 am

## Agenda

1.	<b>Appointment of Chairman for the meeting of the Sub-Committee</b>
2.	<p><b>Declarations of Interest</b></p> <p>Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.</p> <p><b>Note:</b> Any Member with a disclosable pecuniary interest will not be able to participate in the hearing, and should therefore notify Democratic Services in advance so that arrangements may be made for an alternate Member to attend.</p>
3.	<p><b>Premises Licence Application - Oktoberfest, Becketts Park</b> (Pages 5 - 32)</p> <p>Copy herewith</p>
4.	<p><b>Premises Licence Application - The Eccentric Englishman</b> (Pages 33 - 54)</p> <p>Copy herewith</p>
5.	<p><b>Exclusion of Press and Public</b></p> <p>The following report(s) contain exempt information as defined in the following paragraph(s) of Part 1, Schedule 12A of Local Government Act 1972.</p> <p>Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.</p> <p>Should Members decide not to make a decision in public, they are recommended to resolve as follows:</p>

	<p>“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item(s) of business on the grounds that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part I, Paragraph(s) 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”</p>
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Catherine Whitehead  
Proper Officer  
17 August 2021

### **Licensing Sub-Committee Members:**

Councillor Sally Beardsworth  
Councillor Andrew Kilbride  
Councillor Mike Warren

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence and the appointment of substitute Members should be notified to [democraticservices@westnorthants.gov.uk](mailto:democraticservices@westnorthants.gov.uk) prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

If a continuous fire alarm sounds you must evacuate the building via the nearest available fire exit. Members and visitors should proceed to the assembly area as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

**Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

**Queries Regarding this Agenda**

If you have any queries about this agenda please contact Richard Woods / Maisie McInnes, Democratic Services via the following:

Tel: 07391411365

Email: [democraticservices@westnorthants.gov.uk](mailto:democraticservices@westnorthants.gov.uk)

Or by writing to:

West Northamptonshire Council  
One Angel Square  
Angel Street  
Northampton  
NN1 1ED

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## **PREMISES LICENCE APPLICATION – Oktoberfest**

### **Licensing Sub-Committee**

**10.00am 25th August 2021**

### **Remote Hearing via Zoom**

#### **1.0 Purpose of Report**

- 1.1 To consider an application for a new premises licence submitted by Mr Neil Roberts on behalf of Bavaria Events Limited for Oktoberfest on Becketts Park, Victoria Promenade, Northampton.

#### **2.0 Summary**

- 2.1 An application was submitted by Mr Roberts on behalf of Bavaria Events Limited and the application was received by West Northamptonshire Council on 30th June 2021.

#### **3.0 Application Details**

- 3.1 The premises to which this application applies is a public park on which the yearly event of Oktoberfest will be held over two days, this year being held on Friday 15th October and Saturday 16th October. The licensable activities applied for are as follows:

#### **The provision of films (for purposes of background video)**

Friday 18.00 - 23.00

Saturday 12.00 - 17.00

18.00 – 23.00

#### **Live Music**

Friday 18.00 – 23.00

Saturday 12.00 – 17.00

18.00 – 23.00

#### **Recorded Music**

Friday 18.00 – 23.00

Saturday 12.00 – 17.00

18.00 – 23.00

### **Performance of Dance**

Friday 18.00 - 23.00

Saturday 12.00 - 17.00

17.00 – 23.00

### **Late-Night Refreshment**

Friday 23.00 – 23.30

Saturday 23.00 – 23.30

### **The Sale of Alcohol (on premises only)**

Friday 18.00 – 23.00

Saturday 12.00 – 17.00

18.00 – 23.00

The proposed Designated Premises Supervisor is Mr Martin Barker, the holder of a personal licence issued by Bournemouth Borough Council.

## **4.0 Consultations/Representations**

- 4.1 When a request for a new premises licence or club premises certificate is received, the applicant must display a notice at or near the premises and serve a copy of the application onto the responsible authorities. For electronic applications it is a requirement of the local authority to serve a copy of the application onto the responsible authorities.

This gives responsible authorities and interested parties the opportunity to make representations in relation to the application for a period of 28 calendar days. The last date for making representations was 28th July 2021.

- 4.2 The obligatory notice was displayed at the premises at locations around the Becketts Park as verified by licensing officers, as was the newspaper advertisement.
- 4.3 Northamptonshire police have considered the application and made no representation after considering the application and all the accompany risk assessments and event management plans that came with it.
- 4.5 Environmental Protection have considered the above-mentioned premises licence application pertinent to the licencing objective of the prevention of public nuisance and made representation by agreeing with the applicant a set of conditions that they wish to see applied to the premises if granted. A copy of these conditions and the email chain showing agreement can be seen in this report at **Appendix C**. Although agreed with the applicant the application of these conditions to the premises licence changes the operating schedule to that which was applied for at Section 18 of the application so therefore require

the sub-committee to decide on whether to grant as proposed by Environmental Health.

## **5.0 Attendance**

5.1 The local authority is required to send a notice of hearing to all interested parties and request confirmation of attendance. A notice of hearing was sent to the following persons on 12th August 2021 to the following:

**Applicant** – Mr Neil Roberts

**Environmental Health** – Mr Gavin Smith (not attending having agreed conditions with applicant)

## **6.0 Plan of Premises Layout & Location**

Please see premises Plan attached to this report.

## **7.0 Options**

7.1 If representations are received, then at the end of the consultation period the licensing authority must hold a hearing to consider them. It must take such steps as it considers appropriate for the promotion of the licensing objectives, which are:

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and,
- the protection of children from harm.

The steps the Sub-Committee can take are to:

- grant the licence subject to –
  - (i) the conditions mentioned in subsection (2)(a) of the Act modified to such extent as the authority considers appropriate for the promotion of the licensing objectives, and
  - (ii) any condition which must under section 19, 20 or 21 be included in the licence;
- exclude from the scope of the licence any licensable activity to which the application relates
- refuse to specify a person in the licence as the premise's supervisor
- reject the licence application.

## 8.0 Policy Considerations

8.1 Statement of Licensing Policy

8.2 Guidance issued under section 182 of the Licensing Act 2003.

Section 9 gives guidance for determination of this application.

## 9.0 Committee

Each application must be considered on its own merits and any conditions attached to licences and certificates must be tailored to the individual style and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on premises where there is no need for such conditions. Standardised conditions should be avoided and indeed, may be unlawful where they cannot be shown to be necessary for the promotion of the licensing objectives in any individual case.

<b>Appendix No</b>	<b>Title</b>
<b>A.</b>	Application for new premises licence (redacted of personal information)
<b>B.</b>	Premises Plan
<b>C.</b>	Agreed Environmental Health Conditions and email chain
<b>D.</b>	EMP & Risk Assessments
<b>Report Author</b>	Martin O'Connell Senior Licensing Enforcement Officer



## Appendix A. - Application



**West Northamptonshire**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
[licensing.nbc@westnorthants.gov.uk](mailto:licensing.nbc@westnorthants.gov.uk)

Telephone:

\* required information

Section 1 of 21	
You can save the form at any time and resume it later. You do not need to be logged in when you resume.	
System reference	<input type="text" value="Not Currently In Use"/> This is the unique reference for this application generated by the system.
Your reference	<input type="text" value="Oktoberfest Northampton"/> You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on behalf of the applicant?	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
<input checked="" type="radio"/> Yes <input type="radio"/> No	
<b>Applicant Details</b>	
* First name	<input type="text" value="Neil"/>
* Family name	<input type="text" value="Roberts"/>
<input type="checkbox"/> Indicate here if the applicant would prefer not to be contacted by telephone	
Is the applicant:	
<input checked="" type="radio"/> Applying as a business or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.
<input type="radio"/> Applying as an individual	
<b>Applicant Business</b>	
Is the applicant's business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No      Note: completing the Applicant Business section is optional in this form.
Registration number	<input type="text" value="11391780"/>
Business name	<input type="text" value="Bavaria Events Limited"/> If the applicant's business is registered, use its registered name.
VAT number	<input type="text" value="GB"/> <input type="text" value="325285602"/> Put "none" if the applicant is not registered for VAT.
Legal status	<input type="text" value="Private Limited Company"/>

*Continued from previous page...*

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Address Description**

Beckets Park  
Victoria Promenade  
Northampton  
Please see Site Plan submitted

**Further Details**

**You must enter a telephone number**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21**

**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21**

**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private Limited Company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premises is a flat, grassed area that has previously been used for events and is located close to the town centre and adjacent to Nunn Mills Road and Midsummer Meadow car park. In agreement with West Northamptonshire Council, the event organisers would like to stage Oktoberfest Northampton in a large, temporary structure with bar, stage, food, toilets etc. within and outside. The footprint of the event will have secure fencing around and good levels of lighting & security.

Continued from previous page...

Bavaria Events Limited wish to establish an annual event during one weekend per year, with 2021 being Friday 15 October & Saturday 16 October

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Start

End

TUESDAY

Start

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Start

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WEDNESDAY

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THURSDAY

Start

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Start

End

FRIDAY

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SATURDAY

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End

Start

End

*Continued from previous page...*

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

- Indoors                       Outdoors                       Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Background video may be used as part of the entertainment provided.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/a

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes

No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes

No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

*Continued from previous page...*

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

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WEDNESDAY

Start

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Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

THURSDAY

Start

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the performance of live music take place indoors or outdoors or both?

- Indoors
- Outdoors
- Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The live entertainment is an authentic German Oompah Band that will have some amplification. There will also be a support act that will be of a similar nature i.e. traditional instruments. Please see the Event Safety Management Plan for further details on how the live music levels are managed and controlled.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/a

*Continued from previous page...*

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a



**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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*Continued from previous page...*

SUNDAY

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Will the playing of recorded music take place indoors or outdoors or both?

- Indoors                       Outdoors                       Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

There will be background music when members of the public arrive at the event and in between live music performances, as well as a DJ for one hour (approximately) at the end of each Oktoberfest session. Please see the Event Safety Management Plan for further details on how the recorded music levels are managed and controlled.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/a

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes

No

**Standard Days And Timings**

MONDAY

Start

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TUESDAY

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Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

*Continued from previous page...*

WEDNESDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Will the performance of dance take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

There may be short dance passages as part of the entertainment performances and the audience may dance also.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/a

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a

*Continued from previous page...*

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes       No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

- Yes                       No

**Standard Days And Timings**

MONDAY

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TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

*Continued from previous page...*

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors                       Outdoors                       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We would like to continue to offer food for a short period of time as people depart the event so to aide egress and encourage the safe consumption of alcohol.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/a

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

*Continued from previous page...*

WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/a

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

*Continued from previous page...*

**Name**

First name

Family name

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor  
 As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

*Continued from previous page...*

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

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TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/a

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a

*Continued from previous page...*

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The event organisers have operated these type of events in many other locations across the UK previously since 2015 and deliver safe and enjoyable events. The licensing objectives are always paramount in the event planning and delivery stages.

An Event Safety Management Plan (including Noise Management Plan), Risk Assessments, Site Plan, Crowd Management Plan, Fire Safety Risk Assessments, Medical Plan and Alcohol Management Plan will be made available to the local Safety Advisory Group no later than 2 months prior to the annual event date each year.

The event location is in an area that is self-contained and largely out of the way so the ability of the organisers to meet the four licencing objectives are made that very much easier.

b) The prevention of crime and disorder

The Event Safety Management Plan, Risk Assessments and other supporting documents contain full details of how the event will be managed, operated, controlled and delivered so to prevent crime and disorder and, amongst others, cover the following subjects:

- Event Planning and Management
- The Control of the Sale of alcohol e.g. use of plastics etc.
- SIA led Crowd Management, Security and Stewarding
- Access Control, Searching Policy, Conditions of Entry, Fences & Barriers etc.
- Emergency Planning

c) Public safety

The Event Safety Management Plan, Risk Assessments, Crowd Management Plan and other supporting documents contain full details of how the event will be managed, operated, controlled and delivered so to promote public safety and, amongst others, cover the following subjects:

- General Site Safety
- Pedestrian Safety & Traffic Management
- Medical Provision on Site
- SIA Led Crowd Management, Security and Stewarding
- Access Control, Searching Policy, Conditions of Entry, Fences & Barriers etc.
- Emergency Planning
- Fire Safety



d) The prevention of public nuisance

The Event Safety Management Plan, Risk Assessments, Crowd Management Plan and other supporting documents contain full details of how the event will be managed, operated, controlled and delivered so to prevent public nuisance and, amongst others, cover the following subjects:

- Noise Management and PA systems
- SIA Led Crowd Management, Security and Stewarding e.g. dispersement.
- Access Control, Searching Policy, Conditions of Entry, Fences and Passes
- Toilet provision and cleansing
- Refuse and Waste Management

e) The protection of children from harm

*Continued from previous page...*

The events are strictly over 18's event and the organiser's operate to a Challenge 25 policy for entry to the event and bar service, therefore having two safety measures to prevent under 18 attendance. Valid ID Is required for entry if requested (if customers look under 25 years old), and these are (1) a current, in-date passport and (2) a current and in date driving licence. The event does not accept photocopies or expired documents.

**DECLARATION**

*Continued from previous page...*

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy



## Appendix C - Representation & Agreed Environmental Health Conditions

**From:** Gavin Smith <[Gavin.Smith@westnorthants.gov.uk](mailto:Gavin.Smith@westnorthants.gov.uk)>

**Sent:** 13 July 2021 11:32

**To:** NBC Licensing <[Licensing.NBC@westnorthants.gov.uk](mailto:Licensing.NBC@westnorthants.gov.uk)>

**Subject:** FW: Oktoberfest Northampton Application - New Grant - Becketts Park - LDR 28.07.21 - 89371

Dear Licencing Team,

Further to the consultation for the above mentioned premises licence application for the Oktoberfest, Becketts Park please find my comments response below:

The following conditions in bold are requested to be added to any successful granting of the premises licence to asset in ensuring the prevention of public licencing objective is achieved.

All conditions have been agreed in advance with the applicant (please refer to the e-mail trail attached below).

**(1) Live music events shall not take place on more than 3 consecutive days including bank holiday weekends.**

**(2) All music will cease at 23:00hrs**

**(3) The event organizer shall employ a suitably experienced sound engineer to provide noise monitoring and control all the noise levels. Noise levels will be set at the mixing position using off-site noise monitoring during the sound checks and these levels will be adhered to.**

**(4) Sound Checks will be kept to a minimum and will not exceed 1 hour in duration per event day**

**(5) A plan to control the potential for noise nuisance must be submitted to the local authority at least 8 weeks prior to any event. A copy of that plan must be**

**available at the premises for inspection and reference by an officer from the local authority, or a responsible authority**

**(6) The event, including the times of sound checks and a direct contact number for the event organisers, shall be notified to local residents living within 350m of Becketts Park the week leading up to the event.**

**(7) The license shall be granted to allow one event per year covering two days in October of each year.**

Kind regards

**Gavin Smith**

**Senior Environmental Health Officer**

**Environmental Protection Team (Northampton Area)**

**Regulatory Services**

West Northamptonshire Council | The Guildhall | St Giles Square | Northampton | NN1 1DE

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Council**

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**From:** Neil Roberts

**Sent:** 12 July 2021 08:00

**To:** Gavin Smith <[Gavin.Smith@westnorthants.gov.uk](mailto:Gavin.Smith@westnorthants.gov.uk)>

**Subject:** Re: Oktoberfest Northampton Application to WNC - Becketts Park, Northampton

Hi Gavin

Thank you for sending the conditions across, I can confirm that they are acceptable.

Kind regards

Neil

On 12 Jul 2021, at 06:33, Gavin Smith <[Gavin.Smith@westnorthants.gov.uk](mailto:Gavin.Smith@westnorthants.gov.uk)> wrote:

Good morning Neil,

Further to our recent correspondence please find below suggested final draft noise conditions relating to our recently submitted premises licence for Oktoberfest at Becketts Park, Northampton.

If you could kindly response to this e-mail to confirm your acceptance of the draft conditions below it would be most appreciate. I can then send a response to the Licencing Authority to confirm that we have agreed in principal such conditions for inclusion on any licence granted.

(1) Live music events shall not take place on more than 3 consecutive days including bank holiday weekends.

(2) All music will cease at 23:00hrs

(3) The event organizer shall employ a suitably experienced sound engineer to provide noise monitoring and control all the noise levels. Noise levels will be set at the mixing position using off-site noise monitoring during the sound checks and these levels will be adhered to.

(4) Sound Checks will be kept to a minimum and will not exceed 1 hour in duration per event day

(5) A plan to control the potential for noise nuisance must be submitted to the local authority at least 8 weeks prior to any event. A copy of that plan must be available at the premises for inspection and reference by an officer from the local authority, or a responsible authority

(6) The event, including the times of sound checks and a direct contact number for the event organisers, shall be notified to local residents living within 350m of Becketts Park the week leading up to the event.

(7) The license shall be granted to allow one event per year covering two days in October of each year.

I hope to hear from you soon.

Kind regards

Gavin

**Gavin Smith**

**Senior Environmental Health Officer**

**Environmental Protection Team (Northampton Area)**

**Regulatory Services**

West Northamptonshire Council | The Guildhall | St Giles Square | Northampton | NN1 1DE

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**Appendix D - Event Plan Bundle**

**See separate bundle.**





## **PREMISES LICENCE APPLICATION – The Eccentric Englishman**

### **Licensing Sub-Committee**

**10.00am on 25th August 2021**

### **Remote Hearing via Zoom**

#### **1.0 Purpose of Report**

- 1.1 To consider an application for a new premises licence submitted by Ms Elizabeth Cox for a premises licence at 21 St Giles Street, Northampton.

#### **2.0 Summary**

- 2.1 An application was submitted by Miss Cox and the application was received by West Northamptonshire Council on 9th July 2021.

#### **3.0 Application Details**

- 3.1 The premises are intended to be a café/bar with an emphasis during the daytime on hot beverages, cake and afternoon teas but with some alcohol provision. In the evenings the premises will be more of a bar with a range of quality alcoholic and non-alcoholic beverages. There will be provision for recorded music and some acoustic live music, mainly 1920's style jazz. The application is for the following licensable activities:

##### **The performance of plays**

Sunday - Thursday 11.00 - 23.00

Friday - Saturday 11.00 - 00.00

##### **Live Music**

Sunday - Thursday 11.00 – 23.00

Friday – Saturday 11.00 – 00.00

##### **Recorded Music**

Sunday - Thursday 11.00 – 23.00

Friday - Saturday 11.00 – 00.00

### **Anything of a similar description to live music, recorded music or dance**

Sunday – Thursday 11.00 - 23.00

Friday - Saturday 11.00 - 00.00

### **Late-Night Refreshment**

Friday - Saturday 23.00 – 00.00

### **The Sale of Alcohol (on premises only)**

Sunday – Thursday - 11.00 – 23.00

Friday – Saturday - 11.00 – 00.00

The proposed Designated Premises Supervisor is Ms Elizabeth Cox, the holder of a personal licence issued by Northampton Borough Council.

## **4.0 Consultations/Representations**

4.1 When a request for a new premises licence or club premises certificate is received, the applicant must display a notice at or near the premises and serve a copy of the application onto the responsible authorities. For electronic applications it is a requirement of the local authority to serve a copy of the application onto the responsible authorities.

This gives responsible authorities and interested parties the opportunity to make representations in relation to the application for a period of 28 calendar days. The last date for making representations was 6th August 2021.

4.2 The obligatory notice was displayed at the premises as verified by licensing officers as was the newspaper advertisement.

4.3 Northamptonshire police have considered the application and made a representation after considering the application and have agreed some conditions with the applicant that they see as necessary to meet the licensing objectives for this premises and its operating schedule. These agreed conditions can be seen at **Appendix C**

4.5 Environmental Protection have considered the above-mentioned premises licence application pertinent to the licencing objective of the prevention of public nuisance and made no representation.

## 5.0 Attendance

- 5.1 The local authority is required to send a notice of hearing to all interested parties and request confirmation of attendance. A notice of hearing was sent to the following persons on 12th August 2021 to the following:

**Applicant** – Ms Elizabeth Cox

**Northamptonshire Police** (not attending having agreed conditions with applicant)

## 6.0 Plan of Premises Layout & Location

Please see premises Plan attached to this report.

## 7.0 Options

- 7.1 If representations are received, then at the end of the consultation period the licensing authority must hold a hearing to consider them. It must take such steps as it considers appropriate for the promotion of the licensing objectives, which are:

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and,
- the protection of children from harm.

The steps the Sub-Committee can take are to:

- grant the licence subject to –
  - (i) the conditions mentioned in subsection (2)(a) of the Act modified to such extent as the authority considers appropriate for the promotion of the licensing objectives, and
  - (ii) any condition which must under section 19, 20 or 21 be included in the licence;
- exclude from the scope of the licence any licensable activity to which the application relates
- refuse to specify a person in the licence as the premise's supervisor
- reject the licence application.

## 8.0 Policy Considerations

8.1 Statement of Licensing Policy

8.2 Guidance issued under section 182 of the Licensing Act 2003.

Section 9 gives guidance for determination of this application.

## 9.0 Committee

Each application must be considered on its own merits and any conditions attached to licences and certificates must be tailored to the individual style and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on premises where there is no need for such conditions. Standardised conditions should be avoided and indeed, may be unlawful where they cannot be shown to be necessary for the promotion of the licensing objectives in any individual case.

<b>Appendix No</b>	<b>Title</b>
<b>A.</b>	Application for new premises licence (redacted of personal information)
<b>B.</b>	Premises Plan
<b>C.</b>	Police Representation & Agreed Conditions
<b>Report Author</b>	Martin O'Connell Senior Licensing Enforcement Officer

## Appendix A. - Application



### Application for a premises licence to be granted under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/we \_\_\_\_\_ **ELIZABETH COX**

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description <b>THE ECCENTRIC ENGLISHMAN</b> 21 ST GILES STREET			
<b>Post town</b>	NORTHAMPTON	<b>Postcode</b>	<b>NN11JA</b>
Telephone number at premises (if any)		<b>07999891044</b>	
Non-domestic rateable value of premises		<b>£</b>	<b>8260</b>

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- |  |                                     |                             |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals *                    | <input checked="" type="checkbox"/> | please complete section (A) |
| b) a person other than an individual *               |                                     |                             |
| i as a limited company/limited liability partnership | <input type="checkbox"/>            | please complete section (B) |
| ii as a partnership (other than limited liability)   | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or              | <input type="checkbox"/>            | please complete section (B) |
| iv other (for example a statutory corporation)       | <input type="checkbox"/>            | please complete section (B) |
| c) a recognised club                                 | <input type="checkbox"/>            | please complete section (B) |
| d) a charity   | <input type="checkbox"/>            | please complete section (B) |

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- h) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- i) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

Continuing the use of function to the sale of alcohol in the building

x

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) Individual applicants** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input checked="" type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname COX</b>			<b>First names ELIZABETH</b>		
<b>Nationality BRITISH</b>					

<b>E-mail address (optional)</b>	<b>theeccentricenglishman@gmail.com</b>
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit "share code" provided to the applicant by that service (please see note 15 for information):	

**Part 3 Operating schedule**

When do you want the premises licence to start?

D	D	M	M	Y	Y	Y	Y
0	1	0	8	2	0	2	1

If you wish the licence to be valid only for a limited period, when do you want it to end?

D	D	M	M	Y	Y	Y	Y

Please give a general description of the premises (please read guidance note 1)

I intend to open the premises as a bar/café. The building consists of two floors. Downstairs will be the main bar area, where the kitchen is also situated and upstairs will be for seating only. We do not intend to open many late nights unless we have a private function, these will also end by midnight. Daytimes will mainly consist of hot beverages and cake, there will also be a choice for an afternoon tea with alcohol. These will all be pre booked. We hope to mainly run on a booking system when the "Tiddley Teas" take off but people will be able to walk in if we are able to accommodate them. Our main focus will be the theatre crowd and ladies who lunch, along with people who fancy something different which will be reflected in our décor. Weekdays I will have recorded music playing and weekends will be piano or acoustic music playing mainly 1920s style jazz. I do not intend to have a loud, heavy drinkers bar. We will be stocking premium alcohol mainly for cocktails but also premium lager and beer.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?  
(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- |   |  |
|---|--|
| <p>Provision of regulated entertainment (please read guidance note 2)</p> <ul style="list-style-type: none"> <li>a) plays (if ticking yes, fill in box A)</li> <li>b) films (if ticking yes, fill in box B)</li> <li>c) indoor sporting events (if ticking yes, fill in box C)</li> <li>d) boxing or wrestling entertainment (if ticking yes, fill in box D)</li> <li>e) live music (if ticking yes, fill in box E)</li> <li>f) recorded music (if ticking yes, fill in box F)</li> <li>g) performances of dance (if ticking yes, fill in box G)</li> <li>h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)</li> </ul> <p><b>Provision of late night refreshment</b> (if ticking yes, fill in box I)</p> <p><b>Supply of alcohol</b> (if ticking yes, fill in box J)</p> <p><b>In all cases complete boxes K, L and M</b></p> | <p>Please tick all that apply</p> <ul style="list-style-type: none"> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input checked="" type="checkbox"/></li> <li><input checked="" type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input checked="" type="checkbox"/></li> <li><input checked="" type="checkbox"/></li> </ul> |
|---|--|

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	x <input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	11.00	23.00	<b>Please give further details here</b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	11.00	23.00			
Wed	11.00	23.00	<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Thur	11.00	23.00			
Fri	11.00	00.00	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	11.00	00.00			
Sun	11.00	23.00			



**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)					
Mon	11.00	23.00						
Tue	11.00	23.00						
Wed	11.00	23.00				<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Thur	11.00	23.00						
Fri	11.00	00.00				<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	11.00	00.00						
Sun	11.00	23.00						

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)					
Mon	11.00	23.00						
Tue	11.00	23.00						
Wed	11.00	23.00				<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
Thur	11.00	23.00						
Fri	11.00	00.00				<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	11.00	00.00						
Sun	11.00	23.00						

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing We will be offering karaoke for private functions but volume will be kept to a minimum. We will also have live music but not bands as the size of the venue would not be able to cope.		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Mon	11.00	23.00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	11.00	23.00	<b>Please give further details here</b> (please read guidance note 4)		
Wed	11.00	23.00			
Thur	11.00	23.00	<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri	11.00	00.00			
Sat	11.00	00.00	<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun	11.00	23.00			

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	11.00	23.00	<b><u>Please give further details here</u></b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	11.00	23.00			
Wed	11.00	23.00	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur	11.00	23.00			
Fri	11.00	00.00	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	11.00	00.00			
Sun	11.00	23.00			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
Day	Start	Finish		Off the premises	<input type="checkbox"/>
Mon	11.00	23.00	<b><u>State any seasonal variations for the supply of alcohol</u></b> (please read guidance note 5)	Both	<input type="checkbox"/>
Tue	11.00	23.00			
Wed	11.00	23.00			
Thur	11.00	23.00	<b><u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri	11.00	00.00			
Sat	11.00	00.00			
Sun	11.00	23.00			

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor. (Please see declaration about the entitlement to work in the checklist at the end of the form):**

Name ELIZABETH COX
-----------------------

Personal licence number (if known)PL2970
NORTHAMPTON

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon	11.00	23.00	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Tue	11.00	23.00	
Wed	11.00	23.00	
Thur	11.00	23.00	
Fri	11.00	00.00	
Sat	11.00	00.00	
Sun	11.00	23.00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

As an active member of pubwatch in my current location, I will ensure The Eccentric Englishman is also an active member especially with us being in the town centre now. I will inform Northamptonshire Police and environmental health of our intentions and invite them for a tour of the premises and take on any feedback they offer. I do not intend to be a late night drinkers pub, my plan is to be closed by 8pm most nights, I hope to be more of a daytime destination so the need for security will not be essential, it is however something we will look into as time progresses if needed.

**b) The prevention of crime and disorder**

We have already arranged for cctv to be fitted when we receive the keys for the property. This will be connected to my phone for live feeds and playback/recording. The cameras will be on the front door, one on the bar and one upstairs as the building is quite small. Again with Pubwatch we will be connected to the radio system should we need assistance and to keep in contact with other venues. I will also be displaying posters for the no drug tolerance including a one in and one out policy in the toilet.

**c) Public safety**

In regards to vulnerable people I will ensure the staff are fully trained in managing drunkenness and refusal. I will also have posters in the toilets following the Ask Angela campaign, so people know they are able to speak to any of us. I will contact a local taxi firm to set up a line direct to my premises to get someone out safely should they need it. Most of my team are female and are my existing staff who are coming with me to my new bar and are very experienced in dealing with anyone feeling threatened in anyway and managing large or small groups of people. We will only have a small capacity in respect to most venues, our full capacity will be 80 persons.

**d) The prevention of public nuisance**

When we have live music playing I will ensure the internal door is kept closed except for people arriving and leaving, these will only be pianists or acoustic. The weekday daytime music will be for background purposes only but if we do have a function that requires loud music the same rules will apply. Customers will be advised they are not permitted to take drinks outside when smoking so as to avoid unnecessary rubbish and breakages, outside will be swept daily in case of any cigarette butts. Signs will be provided at the exit to advise people to be quiet when leaving.

**e) The protection of children from harm**

As I previously mentioned, I don not intend to be a late opening venue but on the occasions we are, children under will not be permitted after 9pm unless attending a private function and are with a suitable adult. Signs will be displayed showing a 21 plus policy, my staff are fully educated on this matter.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

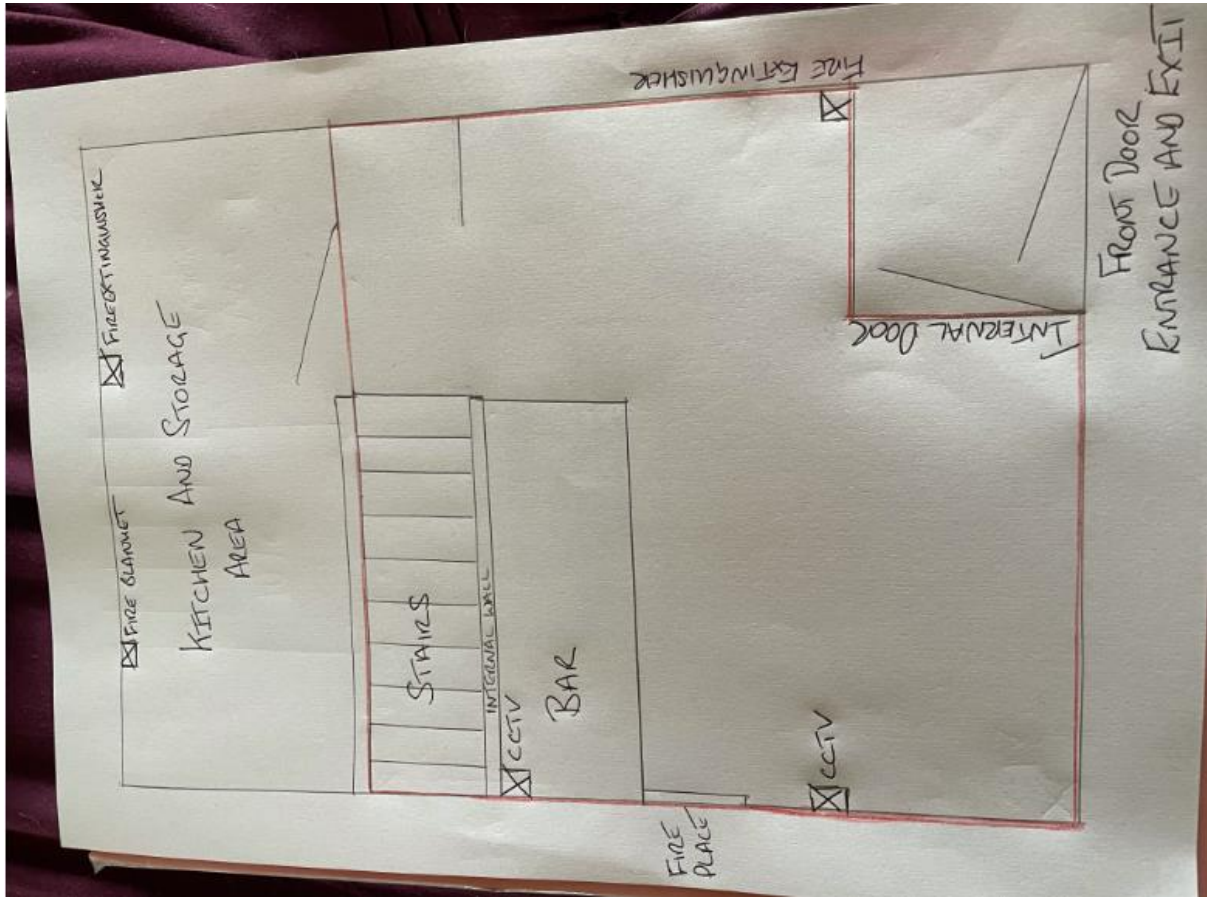
**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li></ul>
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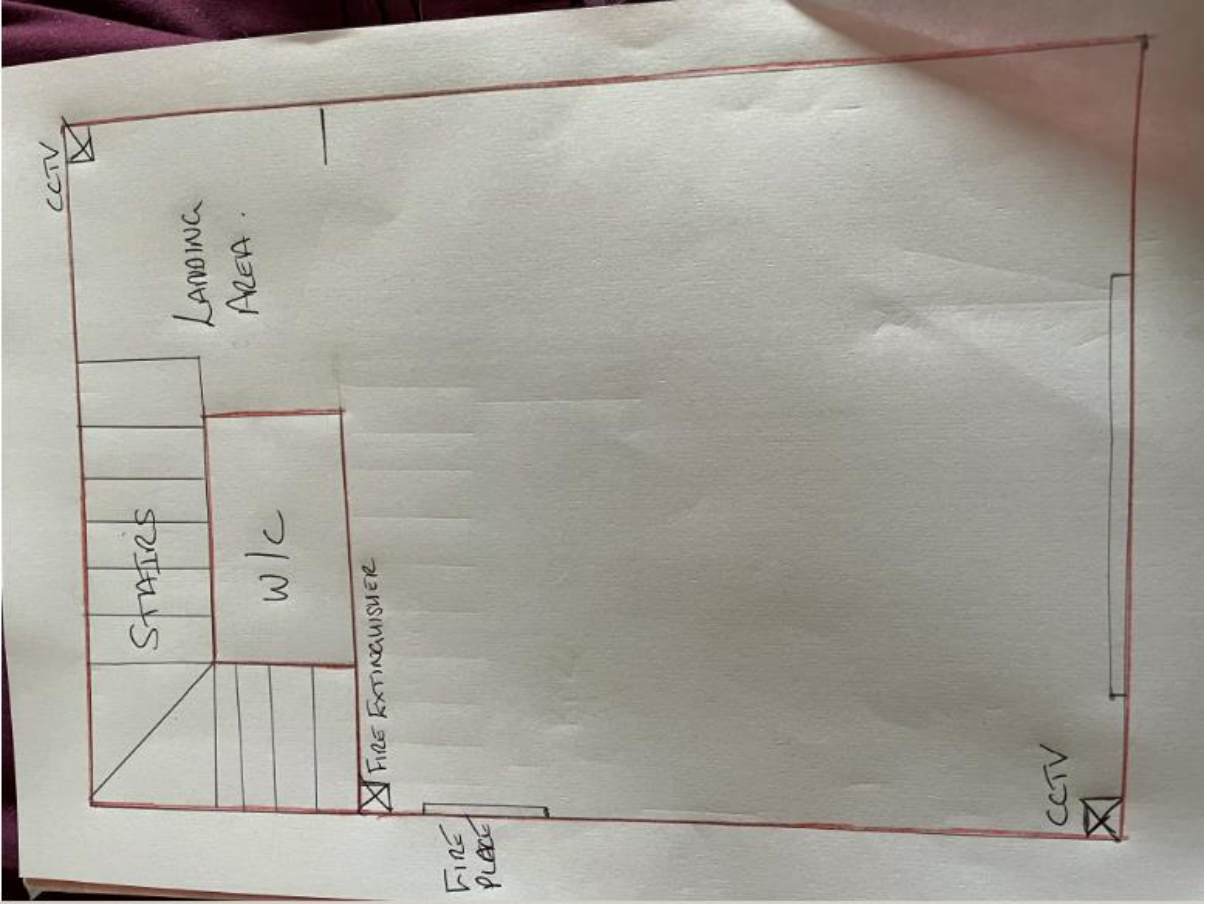
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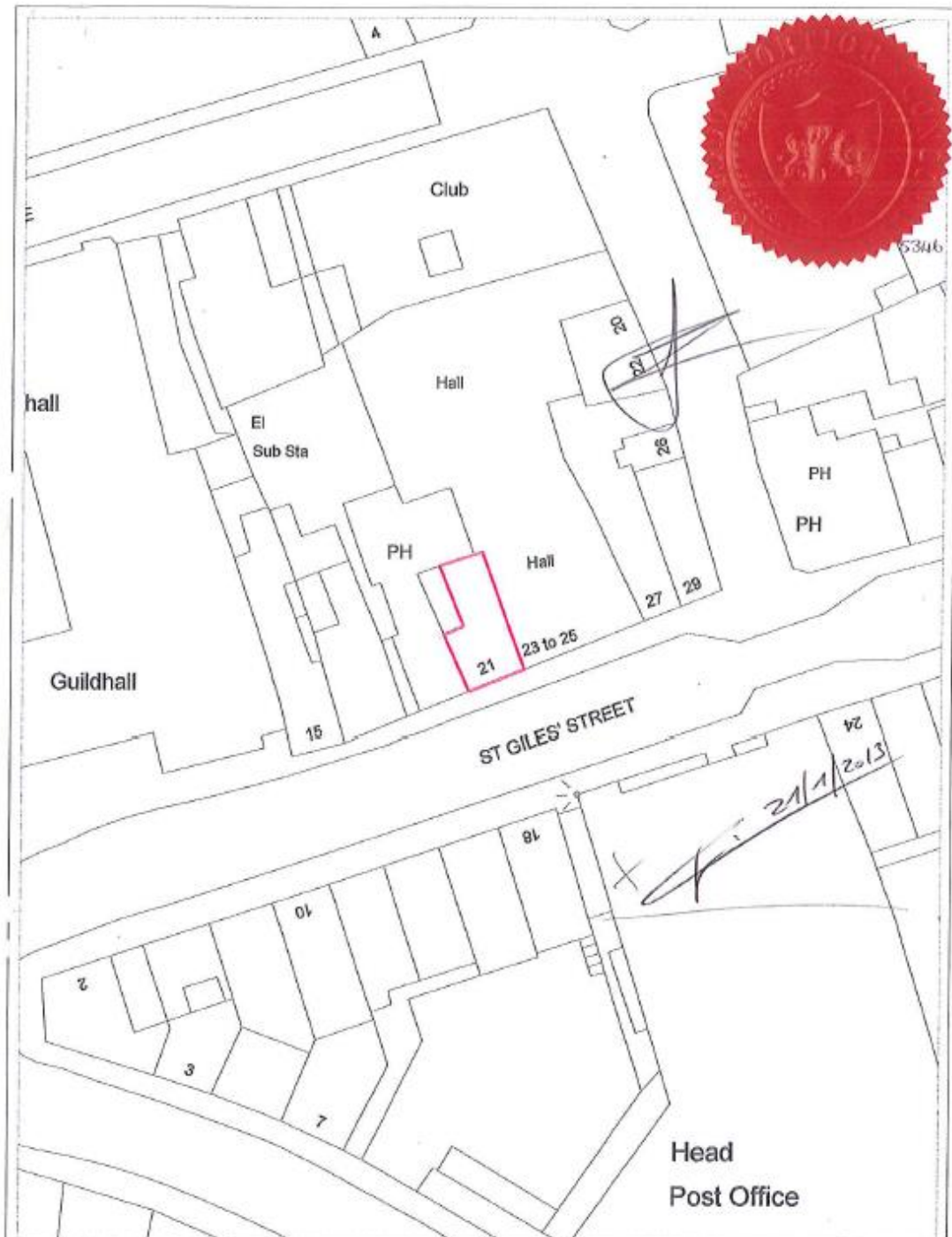
Signature	
Date	
Capacity	

# Appendix B – Premises Plan









Title: 21 ST GILES STREET

DWG No. X0109P1040

ESTATES & VALUATION  
SERVICES



**Directorate of Strategic Resources**

Northampton Borough Council

DRAWN BY: JCM

SCALE: 1:500

DATE 10th June 2003

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## Appendix C - Representation & Agreed Environmental Health Conditions



Tracey Sandy <[Sandy.Tracey@northants.pnn.police.uk](mailto:Sandy.Tracey@northants.pnn.police.uk)>  
To: [theeccentricenglishman@gmail.com](mailto:theeccentricenglishman@gmail.com)  
Cc: NBC Licensing; Martin O'Connell



12/07/2021



Dear Miss Cox,

I act on behalf of the Chief Officer of Police, Mr Adderley, he has delegated responsibility and has authorised me to act on his behalf with regard to representations made by Northamptonshire Police to Licensing Authorities across the county of Northamptonshire.

I am placing an objection to your Premises Licence Variation application due to the conditions on your application not being robust enough to support the prevention of crime and disorder and the protection of children from harm Licensing Objectives. For this application to do so we would like to propose suitably worded police conditions which I will forward within 24 hours for your consideration.

Kind regards,

Sandy

**Police Constable 0010 Sandy TRACEY**  
Northamptonshire Police Alcohol Licensing Constable

Wellingborough Police Station  
Midland Road, Wellingborough. NN8 1HF.

Telephone 101 Ext. 346307

Mobile 07973 880381

Email [Sandy.Tracey@northants.pnn.police.uk](mailto:Sandy.Tracey@northants.pnn.police.uk)

**From:** Tracey Sandy <[Sandy.Tracey@northants.pnn.police.uk](mailto:Sandy.Tracey@northants.pnn.police.uk)>

**Sent:** 13 July 2021 14:59

**To:** Liz Cox <[theeccentricenglishman@gmail.com](mailto:theeccentricenglishman@gmail.com)>; NBC Licensing <[Licensing.NBC@westnorthants.gov.uk](mailto:Licensing.NBC@westnorthants.gov.uk)>

**Cc:** Liquor Licensing <[LiquorLicensing@northants.pnn.police.uk](mailto:LiquorLicensing@northants.pnn.police.uk)>

**Subject:** NBC Licensing - 2021.07.09 - New Grant - The Eccentric Englishman - LDR 07.08.21 - 89492

Dear Ms Cox and NBC,

As a result of Ms Cox agreeing to have the police conditions showing below in this email attached to her operating schedule once her licence is issued, Northants Police withdraw our representation.

Regards,

Sandy

**Police Constable 0010 Sandy TRACEY**  
Northamptonshire Police Alcohol Licensing Constable

Wellingborough Police Station  
Midland Road, Wellingborough. NN8 1HF.

Telephone 101 Ext. 346307

Mobile 07973 880381

Email [Sandy.Tracey@northants.pnn.police.uk](mailto:Sandy.Tracey@northants.pnn.police.uk)

**From:** Liz Cox <[theeccentricenglishman@gmail.com](mailto:theeccentricenglishman@gmail.com)>

**Sent:** 13 July 2021 11:31

**To:** Tracey Sandy <[Sandy.Tracey@northants.pnn.police.uk](mailto:Sandy.Tracey@northants.pnn.police.uk)>

**Subject:** Re: NBC Licensing - 2021.07.09 - New Grant - The Eccentric Englishman - LDR 07.08.21 - 89492

Dear Tracey

I am more than happy to adhere to these rules.

Thanks

Liz x

Sent from my iPhone

On 13 Jul 2021, at 11:11, Tracey Sandy <[Sandy.Tracey@northants.pnn.police.uk](mailto:Sandy.Tracey@northants.pnn.police.uk)> wrote:

Good Morning Liz,

Please see our proposed conditions below.

Let me know whether they are agreeable to you, if they are please let me know as this will enable us to withdraw our Representation. If you have any questions or queries in the meantime please get in touch. Remember that you have not applied for off sales of alcohol or off sales of late night

refreshment in your application. It is commonly accepted that an unfinished bottle of wine could be taken by a customer after a meal.

### **Proposed Police Conditions**

1. A fully working and maintained CCTV system capable of recording and storing images will be installed on the premises. The system must record at all times whilst the premises are open to the public and images must be stored for a minimum of 31 days with date & time stamping. As a minimum this must cover all entry and exit points.
2. A person conversant with the retrieval and downloading of CCTV footage must be present on the premises at all times whilst they are open.
3. All CCTV recordings will be made available to an officer from a responsible authority upon reasonable request and in line with the provisions of the current Data Protection Legislation.
4. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open.
5. All staff involved in the retail of alcohol will be trained in relation to the law regarding its sale. This training must be completed prior to them being authorised to sell alcohol and refreshed every 12 months as a minimum. A record of this training must be kept, maintained and made available to an officer from a responsible authority upon reasonable request.
6. A Challenge 21 or 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
7. Any SIA licensed door supervisors the venue may require will be calculated via a risk assessment conducted by the Designated Premises Supervisor
8. No glass will be removed from the premises by customers and taken outside of the Licensable Area
9. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police. It must be completed within 24 hours of the incident and will record the following:
  - (a) All crimes reported to the venue

- (b) All ejections of patrons
- (c) Any complaints received concerning crime and disorder
- (d) Any incidents of disorder (e) all seizures of drugs or offensive weapons (f) any faults in the CCTV system, searching equipment or scanning equipment
- (g) Any refusal of the sale of alcohol
- (h) Any visit by a relevant authority or emergency service

10. Signs will be displayed at the exit points of the venue requesting that customers respect local residents by leaving and dispersing from the premises and immediate area quietly.

Kind regards,

Sandy

**Police Constable 0010 Sandy TRACEY**  
Northamptonshire Police Alcohol Licensing Constable

Wellingborough Police Station  
Midland Road, Wellingborough. NN8 1HF.

Telephone 101 Ext. 346307

Mobile 07973 880381

Email [Sandy.Tracey@northants.pnn.police.uk](mailto:Sandy.Tracey@northants.pnn.police.uk)